

## NAPHILL & WALTER'S ASH GAZETTE

### MINUTES OF COMMITTEE MEETING

held on Tuesday 10<sup>th</sup> October 2023 at 158 Main Road, Naphill

**Present:** Sonia Goby (Editor/Chairperson), Jonathan Hilder (Assistant Editor), Paul Goby (Photographic Coordinator), Judy Whitehouse (Treasurer), Paul Hewitt (Distribution) and Peter Davis (Webmaster). Peter Davis took the minutes.

**1. Apologies for absence:** Joanna Hewitt

**2. Minutes of the last meeting (14/02/23)**

The minutes were agreed and signed by the Editor.

**3. Matters arising:**

Jonathan Hilder was formally welcomed to the Committee.

**4. Editor's report:**

Everything is running OK. Jonathan has been a great help.

It was agreed the 'coffee morning' was a great success and should be held twice a year (a Weekday and a Saturday) as a 'thank you' to all Distributors and Committee Members. Cost to come out of funds. It was suggested name badges should be provided.

**5. Treasurer Report:**

We are within budget for the year end.

Large reserve but it was agreed this was prudent.

It was agreed that we will no longer hold a petty cash fund and the Treasurer should be reimbursed for postage from the bank account.

Subscription and advertising rates to remain the same for 2023.

Contingency planning regarding higher printing costs in the future. Consider reducing the number of copies per year or some issues online.

We will need to look for a new Treasurer in early 2024. Jonathan Hilder has someone in mind.

**6. Distribution Report:**

2 distributors have stepped down but have been replaced.

James Way – New estate Clappins Lane – 1 subscriber. The estate will be targeted in November.

February distribution may be delayed by a few days as Paul and Joanna are on holiday.

Spare copies of Gazette to be given to various venues. Paul to investigate.

**7. Webmaster's report:**

Website is up to date. Need to check links on the 'Links' page.

**8. Any other business**

Backup – off site - was discussed for all Gazette data and that it could be made available to others if necessary – password protected. Jonathan to investigate this.

**9. Date of next meeting:**

Tuesday 19<sup>th</sup> March 2024 at 158 Main Road, Naphill

Sonia Goby  
Editor and Chairperson  
10<sup>th</sup> October 2023

**APPENDIX**

Items deferred to future committee meetings

Updated 20230214

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